

Sturbridge Design Review Committee
Draft of Meeting Minutes
April 5, 2016

Meeting convened: 1:36 pm
Meeting adjourned: 2:10 pm

Present: DRC members Nancy Bixby, Chris Castendyk, Elaine Cook, Fran O'Connell,
Chris Wilson

Also present: Brian Robinson - Petco
Gary Cunningham - Sunshine Sign Co. /Mole Hollow Candles

Location: Center Office Building - Second Floor Meeting Room

Agenda

- Call to order and Approval of Minutes of March 22, 2016
- Petco - 110 Charlton Road
- Mole Hollow Candles, Ltd. - 208 Charlton Road
- Continuation of Taco Bell - 195 Charlton Road
- Old Business
- New Business
- Adjournment

Approval of Minutes of March 22, 2016

Motion to approve by Elaine Cook
Second: Fran O'Connor
Vote: 4-0 1A

110 Charlton Road - Petco

Re: Request for signage design approval

Zone: Commercial District

Materials Reviewed:

- Photo and rendering of proposed building sign
- Rendering of sign layout detail
- Rendering of multi-tenant sign
- Aerial view of property indicating sign placement
- Signage material and color samples

Building Sign

- Dimensions - 59,92 sq ft (individual channel letters 42" high- Dog/cat logo - 49 1/4" ht
- Materials - Existing façade - EIFS/Plywood/Metal Studs
- Petco graphics - .125 Aluminum faces painted to match Wrisco Red/w applied vinyl
- Logo "cat" - 3M#3530-57 Blue first surface vinyl
- Logo "dog" - Red
- Logo cat/dog outline - 3M7725-22 Black first surface vinyl
- .003 Aluminum returns painted to match Wrisco Red
- 1.2 x 2 Angle Clip w3/8" diameter, #12 metal screws

Multi Tenant Sign

- Dimensions - 4.95 sq ft (16 3/8" x 43 1/2")
- Materials - New .080 Aluminum face w/routed copy/logo painted blue
- 3/16" Clear Acrylic facing w/applied vinyl
- "Dog" and "petco" - 3M3630-53 Cardinal Red first surface vinyl
- "Cat" - 3M3630-57 Blue first surface vinyl
- "Dog.cat" outline - 3M7725-22 Black first surface vinyl

Lighting: Existing

Landscaping N/A

DRC Comments/Conditions: None

Motion to approve signage as proposed by Chris Wilson

Second: Elaine Cook

Vote: 5-0

208 Charlton Road - Mole Hollow Candles, Ltd

Re: Request for signage design approval (replacement of existing sign in new location)

Zone: Industrial Park District

Materials Reviewed

- Rendering of proposed sign
- Photo of existing building indicating new placement of sign
- Copy of 208 Charlton Road site plan indicating new sign placement
- Photo of building entrance and Seven Hills monument sign
- Sample of proposed blue text and frame

Building Sign

- Dimensions - 35 ½" x 84" belt sign
- Materials - Aluminum
- Colors - Background #M white vinyl
Text and frame - Painted blue to match PMS 300c
Logo - UV laminate and Digital print: Background - Gold; Text - Black

Lighting: None proposed

Landscaping: N/A

DRC Comments/Conditions: None

Motion to approve sign as proposed by Nancy Bixby
Second: Elaine Cook
Vote: 5-0

195 Charlton Road - Taco Bell

Re: Continuation of request for architectural and signage design approval

Motion to allow removal of Taco Bell application without prejudice by Chris Wilson
Second: Chris Castendyk
Vote: 5-0

Old Business

Reminder Chris Castendyk will be absent for the April 19 and May 3, 2016 DRC meetings

New Business

None

Next Meeting dates April 19, May 3, and May 17, 2016

Note: DRC wishes to reiterate the reminder that Porter House Restaurant and Lounge needs to return with the final multi-tenant lighting proposal. Approval for lighting was not included in signage approval at March 22, 2016 meeting.

Adjournment

Motion to adjourn by Elaine Cook

Second: Fran O'Connell

Vote: 5-0

Prepared by Chris Wilson, Secretary

Cc

J Bubon

N Burlingame

L Gaumont

Board of Selectmen

D Trapasso

C Forgit